

APPLICATION FORM

Application No: _____

FULL NAME OF THE APPLICANT: _____

ADDRESS: _____

CITY: _____ STATE : _____

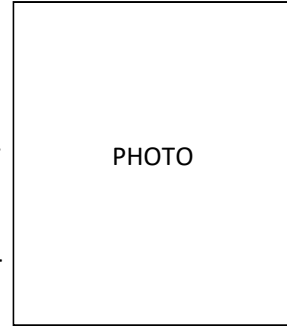
PHONE (home): _____ MOBILE : _____ EMAIL: _____

FATHER'S NAME: _____

AGE: _____ DATE OF BIRTH: _____ MALE /FEMALE _____

EDUCATIONAL QUALIFICATION _____

CERTIFICATE COPIES SUBMITTED: 10th +2 Degree Others _____



| Sl No. | COURSE SELECTED | ✓ | Sl No. | COURSE SELECTED | ✓ |
|--------|--|---|--------|---|---|
| 1. | Post Graduate Diploma in interior designing – 1 Year | | 6. | Certificate course in 3ds max – 3 Months | |
| 2. | Advanced Diploma in interior designing -1 year | | 7. | Certificate course in Autocad – 1 Month | |
| 3. | Diploma in Architectural Visualisation– 6 months | | 8. | Beginner On the Job Training for 1Month. | |
| 4. | Diploma in interior designing Graphics – 6 months | | 9. | Advanced On the Job Training for 3 Months | |
| 5. | Advanced Vray – 2 weeks | | 10. | Professional On the Job Training for 6 Months | |

BATCH SELECTED Morning Afternoon

DATE:

PLACE:

SIGNATURE OF THE APPLICANT

FOR OFFICE USE

COURSE SELECTED: _____

BATCH SELECTED: _____

RECEIVED AN AMOUNT OF RS. _____

AS FULL PAYMENT / PART PAYMENT, FROM MR/MS _____

| Course Fees (Rs.) | Discount (Rs.) | Amount Paid (Rs.) |
|-------------------|----------------|-------------------|
| | | |
| | | |

DATE:

PLACE:

SIGNATURE

RULES & REGULATIONS

1. All Students should pay the fees on or before 5th Working day of every month without fault.
2. Student should be regular and punctual in classes.
3. If his/her attendance is not satisfactory (80% of the total classes), he/she will not be issued certificates or certified project report.
4. Mobile phones should be switched off or on silent mode in the institute premises & during classes.
5. Students are bound by the rules and regulation framed by the institute from time to time. Any violation of the rules or an act of indiscipline on the part of the student shall result in disciplinary action from the institute.
6. All students are expected to follow a proper code of conduct in the institute.
7. All boys are supposed to wear full pants & Shirts / T Shirts & all girls are supposed to wear churidhar, jeans & top or saree. None other dresses are allowed in the premises.
8. Damages to the property of the institute will be viewed seriously and cost of damage will be recovered from the concerned students
9. Please operate the equipment & Computers with respect and care
10. A student can avail leave only with prior sanction from the concerned official

POLICIES & PROCEDURES

1. The student can choose any of the courses from the given list.
2. Each student must submit 4 copies of passport size photo & attested copies (Attested by gazetted officer) of latest completed course certificate along with the application form.
3. Each student must fill all fields and submit the application form to Buildon Ideas Along with the prescribed course fee before starting the course.
4. The Student can choose either **full payment** of the course at once which can avail suitable discounts offered by Buildon Ideas or **Part payment** in which the initial amount specified in the course fee structure of respective courses have to be paid along with the application form & rest of the amount can be paid on monthly instalments as per the fee structure given.
5. Registration is not confirmed without a complete signed application form and payment of the appropriate course fee along with the photographs & Certificate copies.

Declaration:

I hereby declare that I have read & understood the Policies, Procedures, rules & Regulations of Buildon Ideas and agree to abide by the policies, procedures, rules & regulations of Buildon Ideas. I also agree that any default from my or lack of attendance can be taken necessary action as mentioned in the policies.

I also Declare that the Information provided by me in the application form are true to the best of my Knowledge & Belief.

SIGNATURE OF THE APPLICANT